



Engineering Undergraduate Society
University of British Columbia Vancouver
c/o Faculty of Applied Science
5000-2332 Main Mall
Vancouver, BC V6T 1Z4

Engineering Student Centre Research Assistant: Applicants Wanted!

The Engineering Undergraduate Society (EUS) in conjunction with the Faculty of Applied Science (APSC) is working to create a new Engineering Student Centre (ESC) to replace the existing Cheeze Factory student space. In 2008, the EUS successfully passed a referendum to levy \$2.5M in student fees for the creation of this new student-controlled center, and a minimum of \$2.5M is expected to be raised from alumni by APSC. In March, the EUS Council voted unanimously to fund the Engineering Student Research Assistant position. The goal of the position is to gather and present background research for the project.

The ESC Research Assistant position duties will include:

- Assessing current and historic allocations of student space in UBC Engineering, across UBC, and to comparable engineering schools in North America
- Determining current engineering student and student groups' space needs through consultations with key project stakeholders
- Creating an ESC website to disseminate information on the project publicly
- Compiling a database of all companies who are approached for annual support by engineering student groups
- Organizing project history, research, timelines, and accompanying documents to produce a comprehensive collection of documents

The candidate will have the following qualifications:

- Strong written and verbal professional communication skills
- Strong interpersonal, organizational, and research skills
- Task-motivated, detail-oriented, and an independent work ethic
- Ability to analyze and interpret quantitative data
- Experience with web design
- In-depth understanding of UBC structure and engineering student groups
- Background knowledge of the ESC or other UBC building projects is preferred

The ESC Research Assistant can acquire the following skills and knowledge:

- Understanding of capital projects development process
- Understanding of UBC Engineering students and student groups
- Exposure to the history and context of UBC Engineering
- Project management skills
- Web and informational design skills
- Research and communication skills

Position particulars:

- The time commitment is expected to be a maximum of 25 h/wk for 8 weeks
- The preferred start date is May 3, 2010 (negotiable)
- Compensation is by hours billed at a rate of \$19.07/hr (non-negotiable)
- Preference will be given to applicants who are eligible for Work-Study or Work-Learn
- The Research Assistant will report to the ESC Steering Committee
- The Research Assistant will be supervised by Ron Loewen, Applied Science Capital Projects Manager

*For further information on the project or the position, please contact Lin Watt at escordinator@ubcengineers.ca. To apply for this position, simply submit a resume and cover letter to escassistant@ubcengineers.ca by **Tuesday, April 20 at 11:59 pm!***